

UP Payroll Schedule 2025 – Monthly Staff Pay Dates

Pay Group	Pay Period Begin	Pay Period End	Timesheet Due (3:00 PM)	Approval Due (10:00 AM)	Check Date
M1-1	1/1/2025	1/31/2025	1/27/2025	1/28/2025	1/31/2025
M1-2	2/1/2025	2/28/2025	2/24/2025	2/25/2025	2/28/2025
M1-3	3/1/2025	3/31/2025	3/25/2025	3/26/2025	3/31/2025
M1-4	4/1/2025	4/30/2025	4/24/2025	4/25/2025	4/30/2025
M1-5	5/1/2025	5/31/2025	5/26/2025	5/27/2025	5/30/2025
M1-6	6/1/2025	6/30/2025	6/25/2025	6/26/2025	6/30/2025
M1-7	7/1/2025	7/31/2025	7/25/2025	7/28/2025	7/31/2025
M1-8	8/1/2025	8/31/2025	8/25/2025	8/26/2025	8/29/2025
M1-9	9/1/2025	9/30/2025	9/25/2025	9/26/2025	9/30/2025
M1-10	10/1/2025	10/31/2025	10/27/2025	10/28/2025	10/31/2025
M1-11	11/1/2025	11/30/2025	11/21/2025	11/24/2025	11/26/2025
M1-12	12/1/2025	12/31/2025	12/17/2025	12/18/2025	12/23/2025