**STUDENT EMPLOYMENT SELF EVALUATION FORM**

**Student/Employee Information**

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| --- | --- |
| Student First and Last Name: | Student ID: |
| Student Employee Supervisor: | Student Employment Position: |

*If you have more than one student employment position, please complete a separate form of each position.*

**Performance Factor**

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| --- | --- | --- | --- | --- | --- |
| Duties | Unsatisfactory | Needs Improvement | Meets Expectations | Exceeds Expectations | Excellent |
| **Job Knowledge**  Understanding of job duties and procedures. |  |  |  |  |  |
| **Communication**  Ability to express thoughts and ideas clearly with supervisors, co-workers, customers, etc. |  |  |  |  |  |
| **Critical Thinking**  Ability to problem solve and make decisions. |  |  |  |  |  |
| **Collaboration/Teamwork**  Ability to work in a team structure, build relationships with others, and be aware of the team’s needs and goals. |  |  |  |  |  |
| **Quality of Work**  Demonstrates accuracy, neatness, and thoroughness in accomplishing assigned work. |  |  |  |  |  |

**Comments**

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| Describe 3-5 skills you have exhibited in the accomplishment of work efforts and/or projects. |
| Describe 2-5 areas of professional growth you intend to focus on moving forward. |
| What aspects of this student employment experience have been the most beneficial to your professional growth? |