

Provost's Initiative for Undergraduate Research Collaboration Award
Application for Summer 2025
Due: Sunday, February 16th, 2025, by Midnight

Grant Goals: The goal of the Provost's Initiative for Undergraduate Research is to facilitate the expansion and development of faculty mentored undergraduate research experiences across schools and departments. By providing mutually beneficial intensive faculty-student collaborations, the program intends to foster the development of critical thinking and intellectual maturity through faculty-student work on collaborative research and/or creative projects. At the same time, faculty members receive the benefit of seeing their research agenda move forward during the summer.

Grant Details: Faculty members are invited to apply for funding to conduct research with an undergraduate student this summer. After a faculty member is selected for funding, student interest will be solicited via the UP Undergraduate Research Posting Board in Handshake. Students are expected to participate in the research project full-time (35 hours/week) for 6 weeks on the project or the equivalent over the course of the summer. Faculty members are expected to work with and mentor the students in a collaborative research project. Students will receive a \$2700 stipend for their engagement with the project. Faculty will be compensated \$2700 for mentoring the student in research.

Faculty members who are offered the Provost's Initiative Award agree not to accept any additional University of Portland funding for the research project. However, a faculty member receiving compensation from elsewhere for a research project may apply to the Provost's Initiative for funding to include an additional student in the project with the understanding that the Provost's Initiative will provide no funding to the faculty member.

Student Selection: To ensure equitable access to undergraduate research opportunities, student interest will be solicited via the UP Undergraduate Research Posting Board in Handshake. Faculty who have been awarded a Provost's Initiative grant will be asked to submit information about the research project to the Undergraduate Scholarly Engagement (USE) office and the opportunity will be posted to Handshake for student applications. Faculty will then have the opportunity to select their student collaborators from submitted applications.

Grant Requirements: Faculty members who receive the grant are required to:

- Submit the Undergraduate Research Posting form provided by the USE office in a timely manner and select students March
 - Consider and prioritize diversity, equity, and inclusion when selecting student researchers
- Complete, and ensure student researcher completes the Undergraduate Research Learning Protocol
 - Complete the Responsible Conduct Tutorial through CITI
 - Utilize and comply with the Learning Agreement
- Work collaboratively with the student on the project and meet at least weekly with the student researcher to discuss progress and concerns on the project

- Attend two 1-hour workshops to discuss your project and learn about successful mentoring strategies

Application Information: Please use the link on the UGR website to submit your application: <https://www.up.edu/undergraduateresearch/provosts-initiative/index.html>

Applications are read by a committee of faculty members from many different disciplines, so please address your application to a general audience.

Applications will be due to Office of Undergraduate Scholarly Engagement (submit via ur@up.edu) by **February 16th, 2025 by Midnight**. Questions about this program may be forwarded to Cara Hersh, Ph.D. (ur@up.edu) Assistant Provost for Scholarly Engagement & Career Readiness. For examples of past successful proposals please visit the [Provost's Initiative website](#).

Application Criteria and Priorities:

Evaluation Criteria:

- Does the proposal clearly explain the collaborative project, its outcomes and how the student will benefit?
- Is the work plan adequately detailed and sufficient to advance the learning experience for the student?
- Does the proposal convincingly give confidence to an effective faculty-student collaboration?
- Does the proposal meet one or more of the priorities?

Priorities:

- Faculty members who are new to undergraduate research at University of Portland
- Faculty members who have not received previous Summer Provost's Initiative grants
- Projects that will have a significant impact on student development
- Projects that are conducive to including a student new to undergraduate research (i.e., a student who has not yet done such research at UP)
- Projects that have not or will not receive stipend support (i.e., projects where faculty are supported at the college or department level are not eligible).

Projects that do not meet any of the priorities will not be funded.

Student Eligibility:

Any student receiving an undergraduate research stipend from UP during the summer must either be enrolled in summer courses or courses the following fall at UP. For students graduating in the summer, their research engagement should conclude by the time their summer coursework concludes